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**Decisions taken at the meeting held on Monday, 8 July 2024.**

**Meeting Time:**

7.00 pm

**Meeting Venue:**

Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

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**PRESENT:** Councillor Joanne Sexton (Chair), Councillor Chris Bateson (Vice-Chair), Councillor Malcolm Beecher, Councillor Mary Bing Dong, Councillor John Boughtflower, Councillor Jon Button, Councillor Sue Doran, Councillor Kathy Grant, Councillor Rebecca Geach, Councillor Karen Howkins, Councillor Naz Islam, Councillor Matthew Lee, Councillor Sinead Mooney, Councillor Lawrence Nichols and Councillor Olivia Rybinski

**6. TREASURY MANAGEMENT ANNUAL OUTTURN REPORT 2023/24**

The Committee **resolved** to note the Treasury Management Outturn position for 2023/2024.

**7. LOCAL PLAN - RESUMPTION OF EXAMINATION**

The Committee **resolved** to make the following recommendations to Council:

1. To propose a Main Modification to the Inspector to remove Bridge Street Car Park/Hanover House/Sea Cadet Building and Riverside Surface Car Park as site allocations from the Local Plan;
2. To propose a Main Modification to the Inspector to agree to new policy wording in relation to site allocations at risk from access and egress issues and for such wording to be finalised by the Group Head of Place, Protection and Prosperity in consultation with the Chair and Vice-Chair of the Corporate Policy and Resources Committee;
3. That the Chair of the Environment and Sustainability Committee write to the Inspector with further proposed Main Modifications (if agreed) in order to progress the Local Plan back to examination.

**8. PRODUCTIVITY PLAN**

The Committee **resolved** to agree the submission of the Productivity Plan to DLUHC subject to any further amendments being agreed by the Group Head of Commissioning and Transformation in consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee.

**9. IMPLEMENTATION OF SOLAR CANOPIES OVER THE 'ECLIPSE' LEISURE CENTRE CAR PARK**

The Committee **resolved** to agree to support in principle progressing a solar canopy scheme for the 'Eclipse Leisure Centre' car park.

**10. SUNBURY LEISURE CENTRE - SWIMMING POOL GRANT**

The Committee **resolved** to

1. Agree to directly award a contract to Low Carbon Europe to deliver the Sunbury Leisure Centre decarbonisation project funded by Sport England through the Swimming Pool Support Fund;
2. Delegate authority to the Group Head of Corporate Governance to enter into any necessary documentation in connection with the project;
3. Recommend to Council approval of the scheme as a supplementary Capital Estimate for a value of £995,000.

**16. NEW SPELTHORNE LEISURE CENTRE - PHASE 2 CONTRACTOR APPOINTMENT**

The Committee **resolved** to

1. Approve the appointment of the preferred bidder to undertake works associated in providing a new and extended car park for the new Spelthorne Leisure Centre
2. Delegate authority to the Chief Finance Officer in consultation with the Group Head of Corporate Governance and the Leader to finalise all legal and contractual terms for their appointment.

**17. ANNUAL COMMERCIAL PROPERTY REPORT FOR FINANCIAL YEAR 2023/2024**

The Committee **resolved** to approve the Annual Commercial Property Report for the year ending 31 March 2024 subject to the inclusion of comments from the Commercial Assets Sub-Committee, and approved publication on the Council's website.

**18. URGENT ITEM - RETROSPECTIVE APPROVAL TO INCLUDE ASHFORD CEMETERY LODGE REFURBISHMENT WORKS IN THE CAPITAL PROGRAMME**

The Committee **resolved** to recommend that Council approve the reallocation of the refurbishment works at Ashford Cemetery Lodge from a Revenue funded project to a project included within the Capital Programme.

**NOTES:-**

- (1) *Members are reminded that the "call-in" procedure as set out in Part 4b of the Constitution, shall not apply to the following matters:*
  - (a) *Urgent decisions as defined in Paragraph 9. of the Call-in Scrutiny Procedure Rules;*
  - (b) *Decisions to award a contract following a lawful procurement process;*
  - (c) *Those decisions:*
    - i. *reserved to full Council*
    - ii. *on regulatory matters*
    - iii. *on member conduct issues.*
- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [\*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by submission of the standard call-in pro-forma, may ask for that decision to be referred to a meeting of the Council for review (call-in). The completed pro-forma must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (4) *The members exercising the right of call-in must not be members of the Committee which considered the matter.*
- (5) *When calling in a decision for review the members doing so must demonstrate the following exceptional circumstances:*

- a. *Evidence which suggests that the decision maker, did not take the decision in accordance with the principles set out in Article 11 (Decision Making); or*
  - b. *Evidence that the decision fails to support one or more of the Council's Corporate Plan priorities to the detriment of the majority of the Borough's residents; or*
  - c. *Evidence that explicit Council Policy or legal requirements were disregarded.*
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- (6) *Once the request for 'call-in' has been deemed valid by the Monitoring Officer the matter will be suspended until the call-in procedure has been exhausted.*
  - (7) *The Chief Executive, in consultation with the relevant officer, will determine if the interests of the Council or Borough would be prejudiced by a delay in implementing a decision such that the call-in cannot wait until the next ordinary meeting of the Council.*
  - (8) *Where the call-in cannot wait until the next ordinary meeting, the Monitoring Officer will arrange an extraordinary meeting of the Council to review the decision subject to call-in at the earliest possible opportunity.*
  - (9) *In exceptional cases, where there is clear evidence that a delay to the implementation of a decision would lead to a specific and significant financial or reputational harm to the Council, a call-in request may be refused by the Chief Executive following consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee.*
  - (10) *In reviewing a matter referred to it under the call-in scrutiny procedure rules, the Council shall follow the procedure for dealing with call-in scrutiny at its meetings as set out in Part 4b of the Constitution.*
  - (11) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on .....(Insert date).*